## Deledao ActiveScan, presented by Hāpara Teacher Portal how-to guide

The web filter ensures learner safety while navigating the internet by preventing students from viewing certain websites. However, it is virtually impossible to ensure that every needed educational website is not blocked. Therefore, Deledao ActiveScan, presented by Hāpara allows students to submit a website for review by choosing "Send Unblock Request" as shown in the image below.

When a student chooses "Send Unblock Request," they can select a teacher who will receive the request. Teachers access unblock requests through the Teacher Portal. Follow the steps below to access the Teacher Portal and review unblock requests from students:

- 1. Navigate to the Teacher Portal at <u>https://hapara.deledao.com/teacher</u>.
- Log in with your Hāpara account by choosing "Sign in with Google."
- 3. Once logged in, you will see all pending requests.





Pending Requests						
You have the following pending r	equests from students					
URL	Category	Requester	Requester's OU	Comment	Request Date	
https://www.google.com/search? q=effects+of+gaming&safe=strict&biw=1440&bih= 	Games (detected by real-time text analysis)	Abdul Oman (abdul78cb@school.hapara.com)	/Demo (Non Sandbox) Students	I want to complete my research project on gaming and all the sites are blocked.	May 4, 2021	approve reject
https://kidshealth.org/en/teens/lemale-repro.html	Sex education (detected by real- time text analysis)	Abdul Oman (abdul78cb@school.hapara.com)	/Demo (Non Sandbox) Students	I need this site to complete my research project on the reproductive system.	May 3, 2021	approve reject

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- 4. Review the website and reason provided by the student (found in the "Comment" column). To view the website, click the URL in the first column.
- 5. If you choose "approve," select if you are approving the entire website or only the requested URL. In this example, the teacher may want to approve access to the entire kidshealth.org website rather than approving only the specific requested page within that website. If the option is provided at your school, you will be able to choose if you want to unblock the site for only the requesting student, all students in a similar organizational unit or for the entire school. If the option to unblock by organizational unit is available, ask your school how these are structured. Also, choose how many days this unblock request will be approved (from 1-90).

Pending Requests	Approve Unblock Request				
	URL	The entire website (recommended): kidshealth.org			
ou have the following		O The requested URL only: https://kidshealth.org/en/teens/female-repro.html			
	Category	Sex education (detected by real-time text analysis)			
ttps://www.youtube.com/results?	Request Date	May 3, 2021		May 4, 2021	
earch_query=si+swimsuit	Approve for	O Requester only (Abdul Oman)		Way 4, 2021	approve reject
		Requester's OU (/Demo (Non Sandbox) Students)			
ttps://kidshealth.org/en/teens/fem epro.html		○ Entire school	ect on	May 3, 2021	approve reject
	Days to Expiration (max 90 days)	90 days			
	Approve Cancel				

6. If you choose "reject," you must add a reason for rejecting the unblock request.

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Pending Requests	Reject Unblock Request	https://www.google.com/search?q=effects+of+gaming&safe=strict&biw=1440&bih=742&ei=x3- RYOmEFc-c-			
ou have the following		gStvqPoDA&oq=effects+of+gaming&gs_lcp=Cgdnd3Mtd2l6EAMyAggAMgIIADICCAAyAggAMgII ADICCAAyAggAMgIIADICCAAyAggAOg4IABCxAxCwAxCRAhCLAzoLCAAQsQMQsAMQiwM6C AgAELADEIsDOg4ILhCxAxCwAxDIAxCLAzoICAAQsQMQgwE6BQgAELEDOgsILhDHARCvAR			
tps://www.google.com/search? =effects+of+gaming&safe=strict&	Category	CTAjoICC4QxwEQnwE6BQguELEDOggIABCRAhCLAzoICAAQsQMQiwM6BwgAELEDEApKBQg 4EgExUPIZWIxtYNFtaANwAHgAgAHBAYgBzw2SAQQxMi41mAEAoAEBqgEHZ3dzLXdpesgBC Games (detected by real-time text analysis)	hing	May 4, 2021	approve reject
tps://kidshealth.org/en/teens/tem	Reason		t on	May 3, 2021	approve reject
	Reject				

7. The student will receive an email notification of the decision, and if approved, must refresh the website in order for it to load.

Alternately, the teacher will also receive an email stating, "Your student is requesting you to unblock access to a website." Following the link in the email will lead to the Teacher Portal where steps 3-6 can be completed.

Keep in mind, each school determines when and where web content will be filtered. If you have questions regarding if filtering is enabled for specific locations, times and browsers, reach out to your school technology personnel.

Take the wheel of content filtering in your classroom by utilizing the Teacher Portal!